



IOM International Organization for Migration

**CALL FOR APPLICATIONS**  
**Open to External Candidates**

Position Title : **Intern/Communications**  
Duty Station : **Chisinau, Moldova**

Type of Appointment : **Internship contract (local)**  
Duration : **Two to six months with possibility of extension**  
Estimated Start Date : **As soon as possible**

Closing Date : **12 January 2023**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

IOM is committed to a diverse and inclusive environment. External candidates are eligible to apply to this vacancy.

**Context:**

Working under overall supervision of the Chief of Mission and under direct supervision of the Communications and Public Information Officer, and in coordination with IOM Program Managers, the intern will assist with the operational activities of the Mission. Tasks will include:  
Work with the Communications and Public Information Officer on IOM Moldova media production and outreach activities. This may include responsibilities related to:

**Core Functions / Responsibilities:**

1. Monitor local and international media outlets.
2. Assist in planning, producing and distributing media products, both textual and visuals.
3. Assisting in drafting reports, press releases, short texts for social media.
4. Assisting in organizing media events, which includes logistics and suppliers.
5. Supporting administration tasks related to the Media desk.
6. Assisting in maintaining the network with journalists and external communication desks.
7. Assisting in elaborating media analysis.
8. Assisting in organizing trainings on media.
9. Assisting in developing IOM Moldova web site and social media platforms.
10. Assisting in monitoring IOM Moldova media performances.
11. Undertake all other tasks as may be assigned.

**Requirements:**

- Basic level of Excel
- Fluent in English and Romanian (oral and written)

- Be able to adapt to an international, multicultural, multilingual environment, have good communication skills, keep confidentiality and be able to work in a team

### ***Required Competencies***

The successful candidate is expected to demonstrate the following values and competencies:

#### ***Values***

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

#### **Core Competencies – behavioral indicators**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

#### ***Other***

Applicants to the IOM internship programme must, at the time of application, meet one of the following requirements:

- Be enrolled in the final academic year of a university degree programme (minimum Bachelor's level or equivalent); or
- Be enrolled in a graduate degree programme (second university degree or equivalent, or higher); or
- Have graduated with a university or graduate degree and, if selected, must commence the internship within one-year of graduation; or
- Be sponsored by a governmental/non-governmental institution and/or academic institution to work in a specific area relevant to both IOM and the sponsor institution.

All interns must be between 19 and 36 years of age (average age is 26). Furthermore, interns should have a working knowledge (both oral and written) of at least one of IOM's official languages (English, French or Spanish).

For more info you can access [Internships at IOM | International Organization for Migration](#)

Any offer made to the candidate in relation to this special vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, security clearances and a valid COVID certification.

A prerequisite for taking up the position is legal residency in the country of the duty station and work permit, as applicable.

***How to apply:***

Interested applicants are invited to send the Personal History form

[https://civic.md/userfiles/attachments/14191/IOM\\_Personal\\_History\\_Form.xls](https://civic.md/userfiles/attachments/14191/IOM_Personal_History_Form.xls) and cover letter in English to: [harchisinau@iom.int](mailto:harchisinau@iom.int)

Please, indicate the position you are applying for and reference code in the subject line of your message.

Closing date for applications is **12 January 2023**.

In order for an application to be considered valid, IOM only accepts the Personal History Forms duly completed.

**Only shortlisted candidates will be contacted.**

***Posting period:***

From 05.01.2023 and 12.01.2023